



SEAMO 2021

User Guide – Teachers

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Portal Link: <https://seamo-official.org/>

1. How To Create An Account?

If you have a Facebook or Google account, you may click “Google Account | Facebook” or else, please follow the steps below:

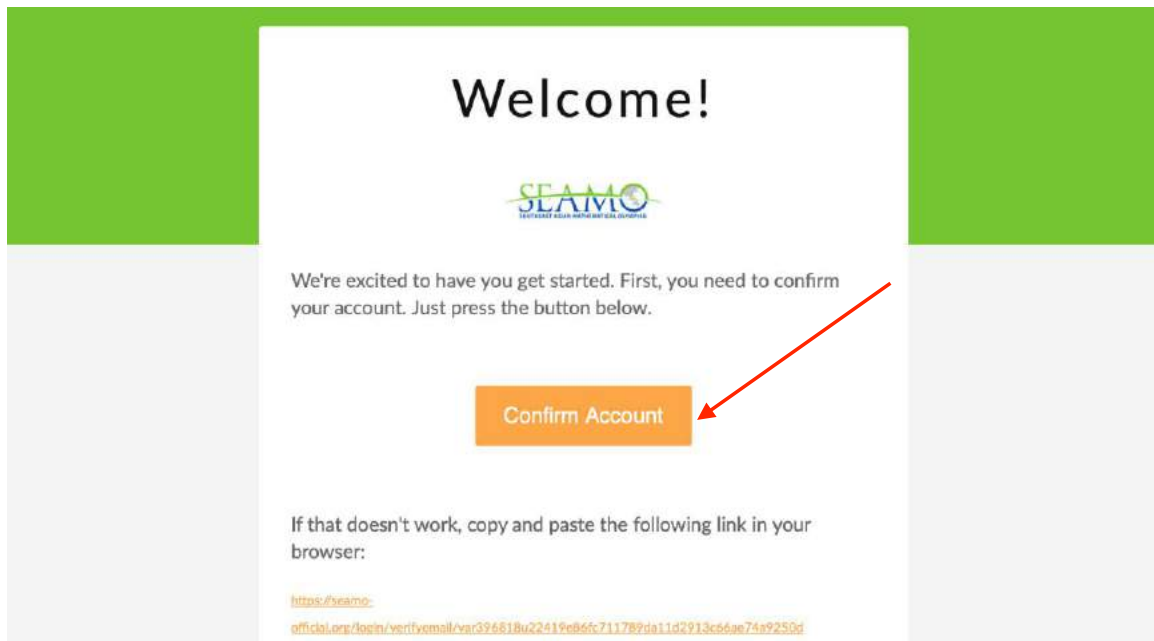
Step 1: On the Homepage, fill in the form and click CREATE ACCOUNT.



The screenshot shows the SEAMO registration page. At the top left is the SEAMO logo. To the right are navigation links: Home, Guidelines, Results, Resources, Contact, Login, and Register. The main heading is "Southeast Asian Mathematical Olympiad" with the tagline "Start winning at math! Be part of the global SEAMO community and Unleash the Maths Olympian in You!". Below this is an illustration of five diverse children in school uniforms. On the right is a "GET STARTED" registration form with fields for "Full Name", "Email address", and "Password". Below these fields is a link "You can also sign In using Google Account | Facebook" with a red arrow pointing to it. At the bottom of the form is a green "CREATE ACCOUNT" button.

WARNING: Use the same method to login each year. Do *not* create new accounts every year.

Step 2: Check your email inbox / junk mail folder and click CONFIRM ACCOUNT.



The screenshot shows an email confirmation page with a green header and footer. The main content is white and contains the text "Welcome!" followed by the SEAMO logo. Below the logo, it says "We're excited to have you get started. First, you need to confirm your account. Just press the button below." and features an orange "Confirm Account" button with a red arrow pointing to it. At the bottom, it says "If that doesn't work, copy and paste the following link in your browser:" followed by a URL: <https://seamo-official.org/login/verifyemail/var396818u22419e86c711789da11d2913c66ae74e9250d>

Step 3: Once your email is Verified Successfully, click LOGIN.

Step 4: Fill in your details and click SIGN IN

SEAMO

Home Guidelines Results Resources Contact Login Register

Sign up

Sign up with your social media account

f g

or

Full name

Email address

Password

0 + 4 =

Answer

Sign Up

Already have an account? [Sign in](#)

Step 5: Select “I am a teacher” and click NEXT.

Step 6: Fill in the form and upload your Teacher’s ID for verification purposes.

Step 7: Once approved by your Country Secretariat, you will be allowed to login as a teacher.

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2. How To Register Your Students?

WARNING: If you have registered through a Test Centre, ask the Test Centre for your students' SEAMO 2021 Candidate No.

WARNING: Please ask your students for their SEAMO 2020 Candidate No. and click "Check". If not, you have type all the information manually.

Step 1: Click REGISTER on the top right of the page.

The screenshot shows the SEAMO Candidate Registration page. The navigation bar at the top includes links for Home, Guidelines, Results, Resources, Contact, Register, and a user profile for Hi Leonard Yong. The main heading is 'Candidate Registration'. Below this, there are two dropdown menus for 'Test Centre' and 'Time Slot'. The 'Existing Candidate Number' field has a 'Check' button next to it, which is highlighted by a red arrow. Other input fields include 'Full Candidate Name', 'Select Grade', 'Email', 'Contact no', 'Address', 'Date of birth', 'School', and 'Which class are you from? (op)'. At the bottom, there is a checkbox for 'All the information is correctly filled. All the candidate will add for live exam.' and a 'Submit' button. A 'Save Draft' button is also visible on the right side.

Step 2: Select the Test Centre location nearest to your students.

Step 3: Select the time slot for your students.

Step 4: Enter your students' details – if you are registering for many students, click ADD CANDIDATE.

Step 5: Select "All the information is correctly filled" then click SUBMIT.

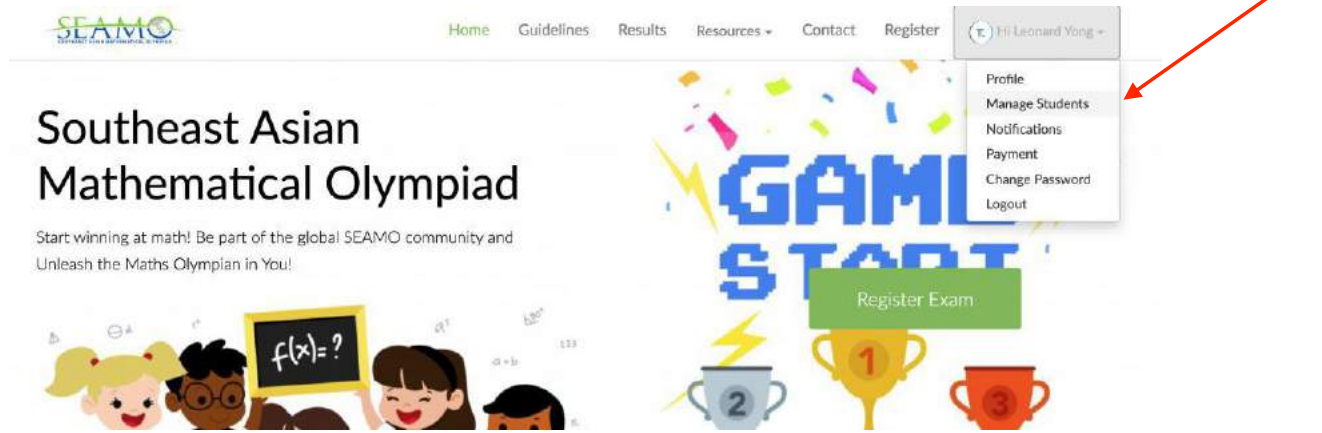
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3. How To Pay The Exam Fees?

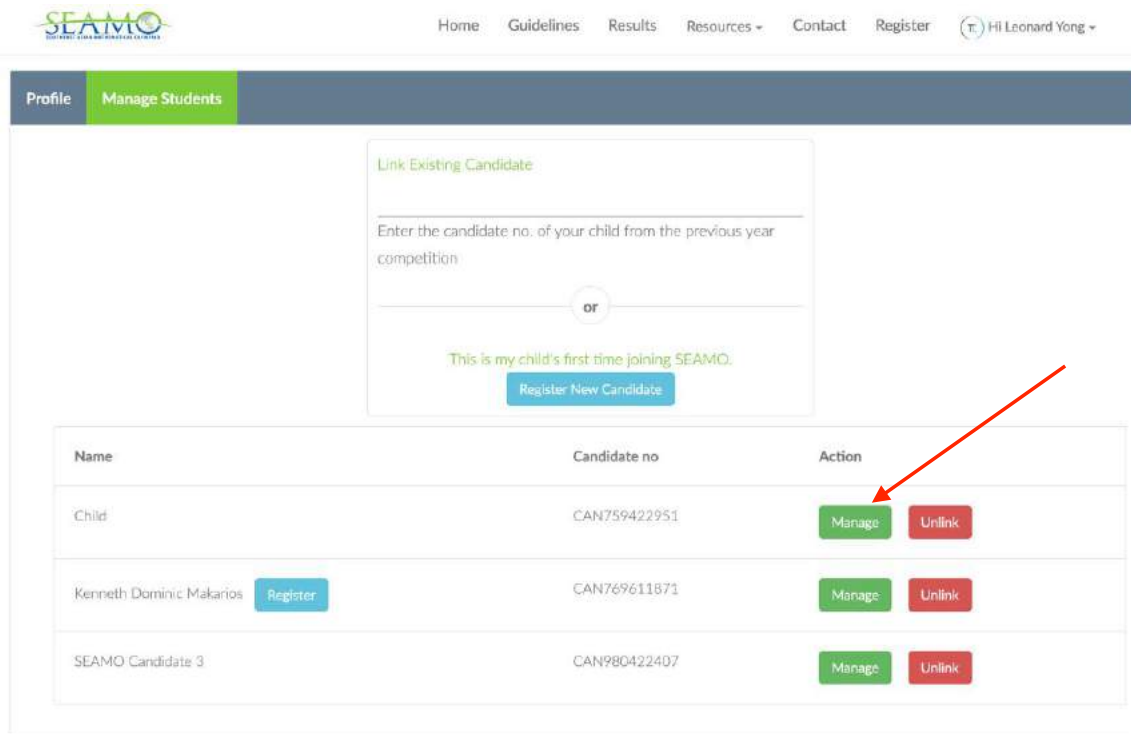
3.1 Payment via PayPal / Credit Card

Step 1: Go to your name on the top right of the page.

Step 2: Click MANAGE STUDENTS.



Step 3: Click MANAGE.



Step 4: Click PAYMENT.

Select Exam	SEAMO 2020		
Exam:	SEAMO 2020	Centre:	Online Examination Portal (Singapore)
Paper:	Paper A	Invoice:	Download Invoice Payment
Hall Ticket & Answer Sheet:	NA	Past Year Paper:	Online Practice Portal
Remarks:	Check invoice for the payment instructions.		

[Start Demo Exam](#)

Step 5: If you have a PayPal account then login. Or else, click “Pay with Credit or Debit Card”.

PayPal \$20.00 SGD

Pay with PayPal

With a PayPal account, you're eligible for free return shipping, Purchase Protection, and more.

contact@seamo-official.org

Password

[Forgot password?](#)

Stay logged in for faster checkout

[Log in](#)

[Log in with a one-time code](#)

or

[Pay with Credit or Debit Card](#)

Cancel and return to SEAMO PTE LTD

Step 6: Go back to Manage Students

Step 7: Click DOWNLOAD TICKET.

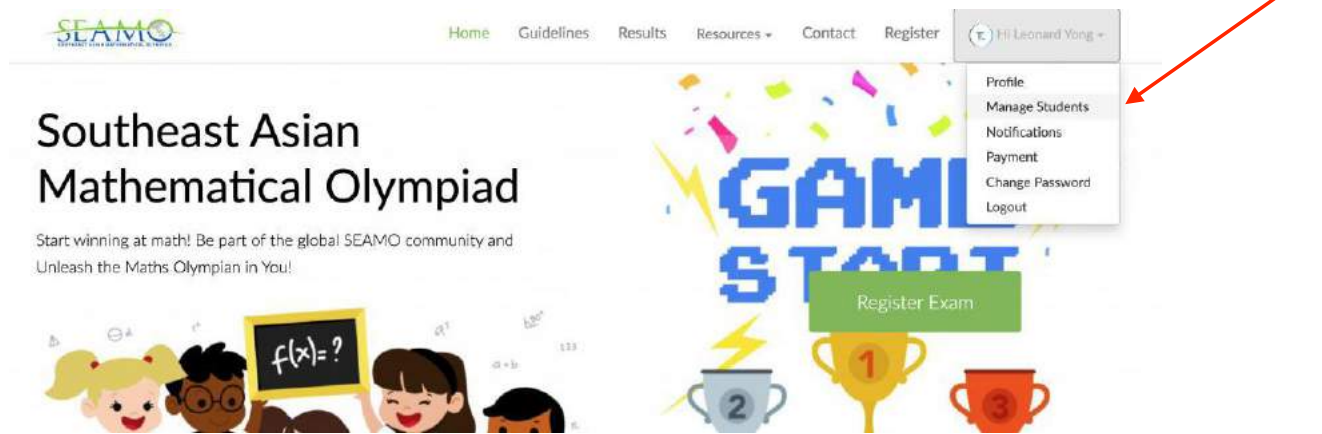
The Hall Ticket confirms your students' successful registration and payment.

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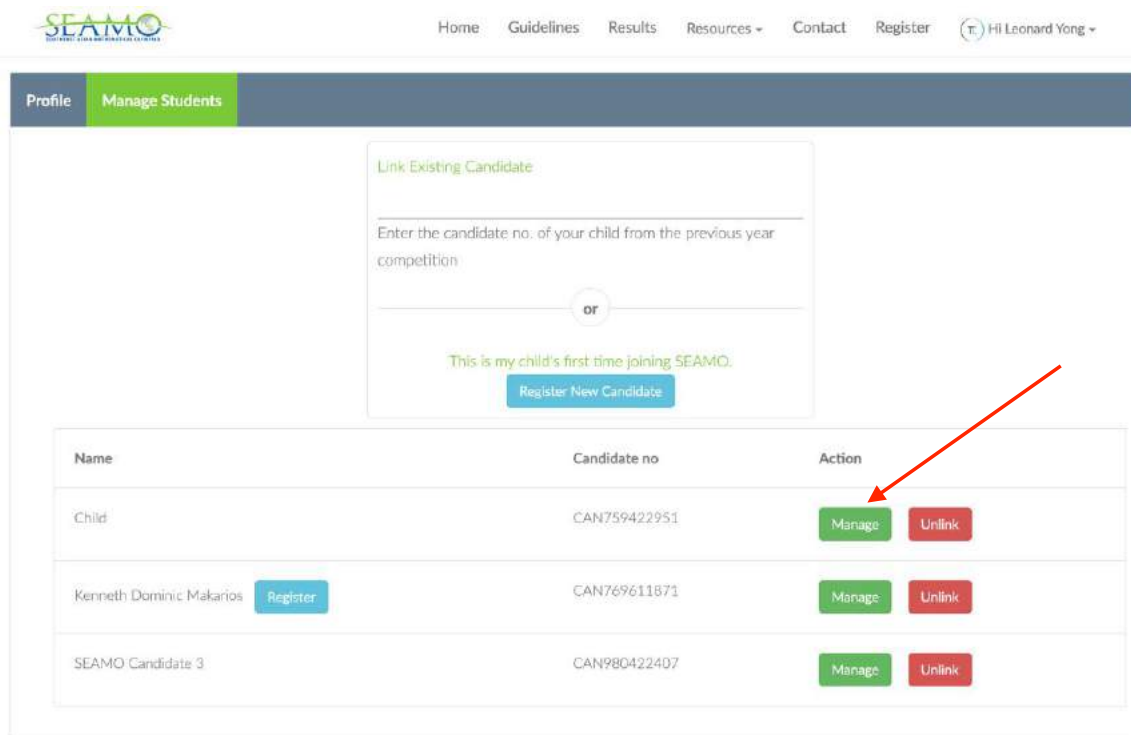
3.2 Payment via Other Methods

Step 1: Go to your name on the top right of the page.

Step 2: Click MANAGE STUDENTS.



Step 3: Click MANAGE.



Step 4: Click DOWNLOAD INVOICE.

Select Exam SEAMO 2020			
Exam:	SEAMO 2020	Centre:	Online Examination Portal (Singapore)
Paper:	Paper A	Invoice:	Download Invoice Payment
Hall Ticket & Answer Sheet:	NA	Past Year Paper:	Online Practice Portal
Remarks:	Check invoice for the payment instructions.		
Start Demo Exam			

Step 5: Read invoice instructions and make payment accordingly.

Step 6: Send an email with your Candidate No. and receipt to your School / Test Centre.

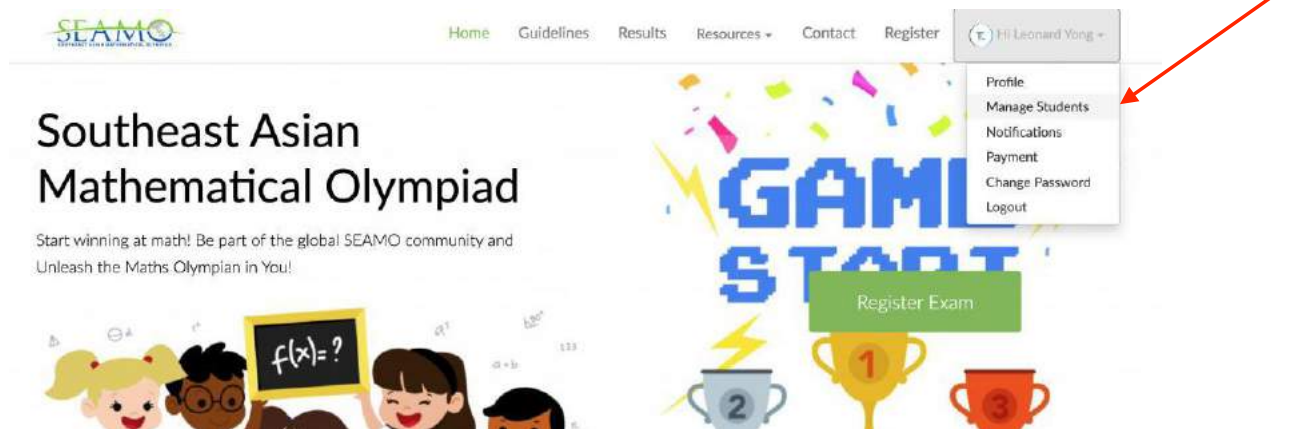
Please allow 2-3 working days, for your School / Test Centre to approve your payment. You may then download your Hall Ticket from the PROFILE page.

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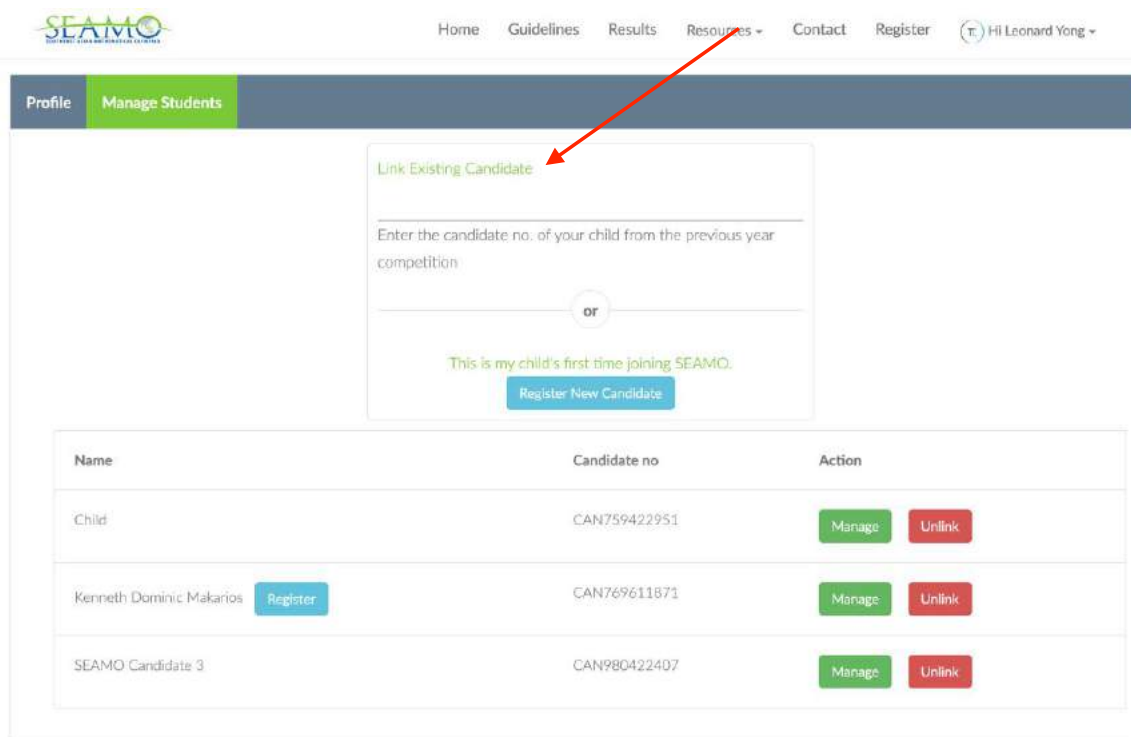
How To Start Your Students' Online Exam?

Step 1: Go to your name on the top right of the page.

Step 2: Click MANAGE STUDENTS.



Step 3: Enter your students' Candidate No. and LINK them.



After you have enter the Candidate number, click on "Send Link OTP".

Paste the OTP number from your registered email and click LINK CANDIDATE.

If your student has registered through a Test Centre, please ask the Test Centre for Candidate No.

Step 4: Click MANAGE.

Step 5: Click START EXAM.

Select Exam		SEAMO 2020			
Exam:	SEAMO 2020	Centre:	Online Examination Portal (Singapore)		
Paper:	Paper A	Invoice:	Download Invoice	Payment	
Hall Ticket & Answer Sheet:	NA	Past Year Paper:	Online Practice Portal		
Remarks:	Check invoice for the payment instructions.				
Start Demo Exam					

The “Start Demo Exam” button (red) will turn to “Start Exam”.

If you have more than 1 student, simply use your account to login with another device. ALL students may use your Teacher’s account to start their exam at the same time.

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5. How To Get My Students' Results?

The SEAMO 2020 Results will be released on 09.10.2021.

Step 1: Go to your name of the top right of the page.

Step 2: Click MANAGE STUDENTS > MANAGE.

Step 3: You will be able to view your students' results here.



Awards

Top 40% of participants, locally, are awarded certificates and medals according to the table below. Participants who fall short of the top 40% will be issued an electronic certificate of participation.

GOLD	SILVER	BRONZE
Top 8%	Next 12%	Next 20%

Performance Analysis

All participants will be issued an electronic performance report to help them understand their strengths and weaknesses in specific skill sets.

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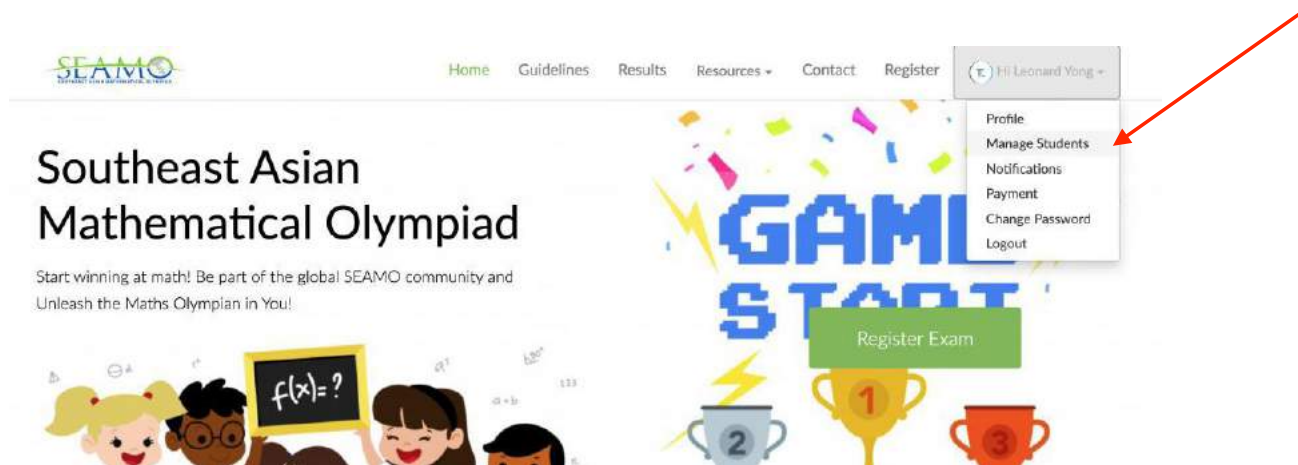
6. How To Register My Students For SEAMO X 2022?

The SEAMO X 2022 Global Competition will be conducted online on 15 January 2022.

Step 1: Go to your name of the top right of the page.

Step 2: Click MANAGE STUDENTS > MANAGE.

Step 3: You will be able to register your students for SEAMO X 2022 here.



If you have won a medal in SEAMO 2021, you may participate as a Candidate in the Champions Division. Or else, you may participate as a Candidate in the Open Division for SEAMO X 2022.

Awards

Champions Division Candidates

Legendary	Gold	Silver	Bronze	Merit
Winners of SEAMO X Gold Award for three (3) consecutive years. Plaque & Certificate	Top 8% Medal & Certificate	Next 12% Medal & Certificate	Next 20% Medal & Certificate	Next 60% Medal & Certificate

Open Division Candidates

Each candidate will be given a performance report along with the CREDIT Award.

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